



# Office of the Provost

## ATTENDANCE POLICY

Please note the Academic Regulations and Procedures for Undergraduate Students

([http://www.tuskegee.edu/about\\_us/administration/provost\\_and\\_executive\\_vice\\_president.aspx](http://www.tuskegee.edu/about_us/administration/provost_and_executive_vice_president.aspx)) pg. 1:

### CLASS ATTENDANCE

Students are expected to attend regularly all courses in which they are enrolled and to complete all required work in such courses. Irregular attendance or any substantial number of absences will weigh adversely in the consideration of any petition for a special academic privilege, such as makeup examination(s). Makeup examinations are rarely given.

A student who enrolls for a course is expected to attend the class beginning with the first day of class. However, a student who does not attend the class for the first time in accordance with the date listed on the University calendar may be denied the right to enter the class and the space reserved for him/her may be lost. The student may, therefore, be required to drop the course.

Validation of absences while engaged in official representation for Tuskegee University is secured through the Provost. Evidence giving justification for absences because of illness and other personal reasons must be provided by the student to the instructor. The instructor has the right to accept or deny the justification.

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